

TO: Carol McGovern, Clerk of the Board of Representatives
COIDA Board Members/OCCRC Board Members

FROM: Elizabeth Horvath, COO, COIDA

DATE: November 22, 2016

RE: **COIDA and OCCRC Governance Committee Meetings, December 1, 2016**
COIDA and OCCRC Audit Committee Meetings, December 8, 2016
COIDA and OCCRC Projects Committee Meetings, December 15, 2016
COIDA and OCCRC Board Committee Meetings, December 22, 2016

Please be advised that a meeting of the Governance Committee of the County of Otsego Industrial Development Agency is scheduled for **Thursday, December 1, 2016, at 8:00 a.m.** to be held at 22 Main Street, Cooperstown, New York. The Governance Committee of the OCCRC is scheduled to meet immediately after.

Please be advised that an Audit & Finance Committee meeting of the County of Otsego Industrial Development Agency is scheduled for **Thursday, December 8, 2016, at 7:30 a.m.** at the IDA offices at 189 Main Street, Oneonta, New York. A meeting of the Audit & Finance Committee of the OCCRC will immediately follow.

Please be advised that a Project Committee meeting of the County of Otsego Industrial Development Agency is scheduled for **Thursday, December 15, 2016, at 7:30 a.m.** at the IDA offices at 189 Main Street, Oneonta, New York. A meeting of the Project Committee of the OCCRC will immediately follow.

Please be advised that a meeting of the Board of the County of Otsego Industrial Development Agency is scheduled for **Thursday, December 22, 2016 at 8:00 a.m.** at the IDA offices at 189 Main Street, Oneonta, New York. A meeting of the Board of the OCCRC will immediately follow.

Please post this notice in a public place in the County Building. Thank you.

cc: Kurt D. Schulte, Agency Counsel
The Daily Star
Hometown Oneonta
Freeman's Journal
The Cooperstown Crier